

MINUTES  
ECONOMIC DEVELOPMENT COMMISSION  
APRIL 4, 2013 – 4:30 P.M.  
TOWN HALL ANNEX – COMMUNITY ROOM 3

I. ROLL CALL

Present: Obrey, Mathanool, Dowling, Kadri, Smith, Yatcho  
Staff: Norris, Clarke  
Other: Bob Frink

The meeting was called to order at 4:30 p.m.

II. PUBLIC COMMUNICATIONS

Obrey received calls regarding Pfizer and John's Bar relative to the public hearing to change the zoning use for the restaurant located at 23-25 West Main Street.

III. APPROVAL OF THE MINUTES OF January 16, 2013, January 17, 2013 and February 21, 2013

MOTION: To approve the minutes of the January 16, 2013 Special Meeting

Motion made by Kadri, seconded by Mathanool, so voted unanimously

MOTION: To approve the minutes of January 17, 2013

Motion made by Kadri, seconded by Yatcho, so voted unanimously

MOTION: To approve the minutes of February 21, 2013

Motion made by Dowling, seconded by Mathanool, so voted unanimously

IV. OLD BUSINESS

1. INCENTIVES

Staff discussed the incentive policy. A Referral to the Town Council will be made when the Director of Planning returns. Commission members had no additional comments relative to the draft document.

2. WEBPAGE

Staff provided an update on the Economic Development Webpage.

3. ECONOMIC GARDENING

Staff provided information regarding the formulation of a business list. The Commission discussed the difficulty in determining and identifying businesses that can use this assistance. Staff will provide a list of businesses that were expanding or coming to town over the last year.

V. NEW BUSINESS

1. Banners along Bridge Street (Pilot Program)

There was a consensus to Table this item until the next meeting.

2. Discussion about the Distribution of Agenda Packets (Email and/or hard copy)

This item was not discussed. Add to the next agenda.

3. Zoning Commission Referral

This Item was withdrawn by the applicant prior to tonight's meeting.

#### VI. REPORT OF STAFF

Discussion ensued about the status of the Pfizer Building 118.

Kadri read a statement explaining that he is resigning from the Commission and tonight will be his last meeting.

The Commission welcomed the Town's new Economic Development Specialist, Kristin Clarke.

#### VII. ADJOURNMENT

Motion made by Smith, seconded by Mathanool, so voted unanimously

The meeting adjourned at 5:55 pm.

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Susan Dowling, Secretary  
Economic Development Commission

Prepared by Rick Norris  
Program Manager